

# **TRANSFER ARTICULATION AGREEMENT**

**Holyoke Community College**

**and**

**The American Women's College  
at Bay Path University**

**A.S. Foundations of Health Career**

**to**

**B.S. in Health Services Admin/Health Sciences, MAC Track**

December 2018

## **Statement of Purpose**

Bay Path University (BPU) and Holyoke Community College (HCC) recognize that, for many students, the path to a bachelor degree may begin at a community college. Moreover, for HCC's female students, diverse educational opportunities, including the advantages of enrolling in a women's university to earn a bachelor's degree, adds great value to educational experiences. This agreement acknowledges that significance and is formed to enable the smooth transfer of Holyoke Community College graduates to Bay Path University's The American Women's College offered online and at its two ground campuses.

Further, the purpose of this agreement is to provide smooth transition between the two academic programs by:

- identifying all required and equivalent courses for the relevant programs at each institution, and
- facilitating credit transfer and guarantee of admission for students who meet the agreed upon criteria.

## **Participants**

This agreement has been entered into by Holyoke Community College (HCC), and Bay Path University for programs offered through The American Women's College, which offers degrees of study both online and at its campuses located in Longmeadow and in Sturbridge, MA. The B.S. in Health Services Admin/Health Sciences, MAC Track through The American Women's College is available online only.

## **Programs/Courses Included in This Agreement**

- A) HCC's A.S. Foundations of Health Career will be accepted toward Bay Path University's B.S. in Health Services Admin/Health Sciences, MAC Track.
- B) This acceptance will be offered to HCC students who enroll at The American Women's College at Bay Path University's fully online program for undergraduate students.
- C) Coursework and credits from HCC's A.S Foundations of Health Career that will be accepted and applied towards required coursework and electives for the B.S. in Health Services Admin/Health Sciences, MAC Track at TAWC will be outlined on the advising guide included in Appendix A.

## **Terms and Conditions of Transfer**

- A) Students who graduate from the HCC A.S. Foundations of Health Career degree with a cumulative grade point average (GPA) of 2.0 or higher will be guaranteed admission into the B.S. in Health Services Admin/Health Sciences, MAC Track degree under the terms of this agreement.
- B) The BPU Admissions Deposit will be waived.
- C) All coursework from the sending program must be completed with grades of "C-" or better in order to transfer.

- D) HCC students who have taken courses beyond the requirements of their A.S. Foundations of Health Career may request an evaluation of additional earned credits for eligibility and acceptance into the B.S. in Health Services Admin/Health Sciences, MAC Track degree program. However, all students must complete 30 credits at Bay Path University to satisfy residency requirements.

### **Communications and Advising**

Communication and advising is central to effective transfer/articulation. Recognizing this:

- A) The college and university agree to include information about this articulation agreement in relevant publications for the purposes of promotion and advising.
- B) The college and university agree to jointly develop appropriate transfer guides and make these available to students and advisors as appropriate.
- C) The college and university agree to notify each other promptly, in writing, of substantive changes in curricula that might affect the Agreement.

### **Implementation and Length of Agreement**

- A) Bay Path University and Holyoke Community College agree that this Agreement becomes effective on January 1, 2019 and is applicable to eligible students in the next semester of enrollment.
- B) This agreement will remain in effect for three years from the date above unless terminated or amended by a signing representative below, from either institution, with prior written notice.
- C) This agreement does not preclude either college from entering into similar agreements with other institutions of higher education.
- D) This agreement may be amended by addendum as necessary. This means that as requirements and courses change over time this agreement may stay in force as long as the program managers, their academic supervisors, and the transfer counselors agree in writing to the change.

## Signatures of Institutional Leaders and Representatives

The relevant program coordinator and/or academic department chair of each institution will be responsible for implementing this agreement, for identifying and incorporating any changes into subsequent agreements, and for conducting a periodic review of this agreement.

### For Holyoke Community College

\_\_\_\_\_  
**Dr. Christina Royal**  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Clare Lamontagne, PhD, RN**  
Dean, Health & Natural Sciences

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Monica Perez**  
Vice President for Academic & Student Affairs

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Bill Fogarty**  
Vice President for Administration & Finance

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Rebecca Osborn Lewis**  
Chair - Foundations of Health

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Mark Broadbent**  
Coordinator of Transfer Affairs

\_\_\_\_\_  
Date

### For Bay Path University

\_\_\_\_\_  
**Dr. Carol Leary**  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Dr. Melissa Morriss-Olson**  
University Provost

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Michael Giampietro**  
Vice President for Finance & Administrative Services

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Marjorie Robinson Bessette, RN, MSN**  
Academic Director of Health and Nursing

\_\_\_\_\_  
Date

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**Dr. Maura Devlin**  
Deputy Chief Learning Officer, TAWC

\_\_\_\_\_  
Date

## Appendix A

### Proposed Articulation between Holyoke Community College and Bay Path University

HCC's A.S. Foundations of Health Career to TAWC's B.S. in Health Services Admin/Health Sciences				
Medical Assistant Certificate Track. AS requirements in blue, Cert requirements in red, joint requirements in purple				
Transfer	Transfer Credit	BPU Course #	BPU Course Name	BPU Credit
<b>College Core (42 CREDITS)</b>				
BIO107 General Biology Cell Func.	4	SCI___	Science Elective	4
Recommended*: BUS115 Computer Apps	3	COM111	Computer Applications I	3
ENG101 Composition I	3	ENG114	Critical Reading and Response	3
		ENG124	Research and Writing in the Disciplines	3
ENG102 Composition II	3	ENG134	Literary Genres	3
		HIS___	History Elective	3
SPA111 Spanish for Health Related Careers	3	HUM___	Humanities/Art Elective	3
		WEL220	Women as Empowered Learners and Leaders	3
		WEL330	Strategies for Personal and Career Growth	3
		WEL440	Leadership in Practice	3
Recommended*: MTH142 Statistics	3	MAT120	Statistics	3
PSY110 Intro to Psychology	3	PSY101	Introduction to Psychology	3
SOC110 Intro to Sociology	3	_____	PSY/SOC/HUM Elective	3
HTH130 Pharmacology for Health Careers or MEA150 Intro to Drug Therapy	2	HEALTH	Health	2
<b>Core Total</b>	<b>27</b>	<b>/42</b>	<b>HSA MAJOR REQUIREMENTS (30 CREDITS)</b>	
		COM112	Computer Applications II	3
		HSA300	Health Services Management & Organizational Structure in the 21st Century	3
		HSA330	Information Technology in Healthcare Administration	3
		HSA340	Strategic Human Resource Management for Healthcare Organizations	3
		HSA360	Health Services Quality Management & Outcome Analysis	3
		HSA380	Policy & Law in Health Services	3
		HSA400	Medical Ethics & Social Responsibility	3
		HSA420	Healthcare Finance	3
		HSA460	Healthcare Marketing: Trends & Strategies	3
		HSA480	Health Services Senior Seminar	3
<b>Major Total</b>	<b>0</b>	<b>/30</b>	<b>HEALTH SERVICES REQUIREMENT (15 CREDITS)</b>	
BIO111 Human Bio or BIO217 A&P I	4	SCI or HSA	Elective	3
HTH101 Intro to Health Careers	3	SCI or HSA	Elective	3
HTH210 Field Experience	6	SCI or	Elective	3

		HSA		
HTH103 Intro to Healthcare Mgmt Careers	2	SCI or HSA	Elective	3
		SCI or HSA	Elective	3
<b>HSA Req Total</b>	<b>15</b>	<b>/15</b>	<b>ELECTIVES (33 CREDITS)</b>	
PSY216 Hum Dev, SOC214 Soc Pbs, or SOC220 Race & Eth	3	Elective		
GRT110 Intro to Study of Aging	3	Elective		
HTH114 Medical Terminology	3	Elective		
HMC104 Health Insurance Reimb & Cmpt Bill	4	Elective		
HMC107 Human A&P and Disease Proc	4	Elective		
MEA108 Clinical Skills II: Phlebotomy	1	Elective		
MEA110 Intro to Medical Asst	2	Elective		
MEA125 Clinical Skills I: Electrocardiography	1	Elective		
MEA150 Intro to Drug Therapy	2	Elective		
MEA210 Clinical Skills III: Clinical Techniques	3	Elective		
MEA225 Career Dev	4	Elective		
HTH220 Medical Law & Ethics	3	Elective		33
<b>Elective Total</b>	<b>33</b>	<b>/33</b>		
<b>Estimated Credits Transferred</b>	<b>75</b>		<b>TOTAL CREDITS REQUIRED</b>	<b>120</b>